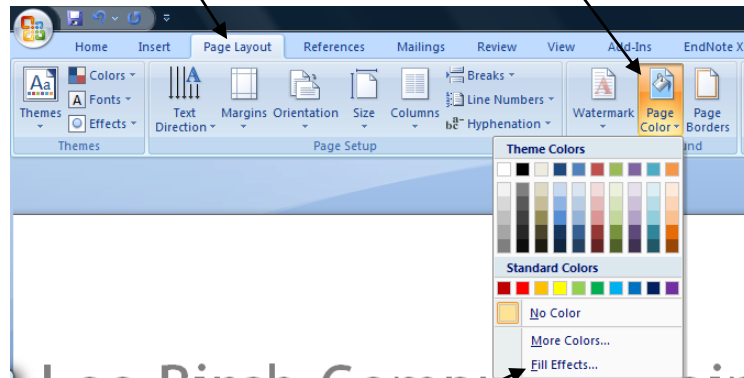


How to change a document's BACKGROUND.

1. Click on the *Page Layout* tab, then the *Page Color* icon to choose a color.



2. Or click *Fill Effects...* if you would like to experiment with the *Gradient*, *Texture*, *Pattern* or insert a *Picture*.

